

MINUTES OF FRANSHAM PARISH COUNCIL'S MEETING HELD ON 18TH JANUARY 2016  
AT 7.00 P.M. IN THE VILLAGE HALL

**Present:** Mr J Sheringham, Mrs Lynsey Rush, Mr R James, Mr T Mallon and Mr C Horsley  
**Others Present:** Mr R Hurn, Mrs P Williams, Dist. Cllr E Gould and County Cllr M Kiddle-Morris

**1. Welcome and to consider accepting apologies for absence**

Mr James welcomed those present to the meeting. No apologies for absence were received. Mr T Lewis is on holiday in America.

**2. To declare any Interests re items on the agenda**

There were no interests declared.

**3. To confirm minutes of the meeting held on November 17th 2015**

The minutes had been circulated and read. A correction was made to item 12. Finance, an amount of £412.50 was deleted from the payment record. Mr Horsley proposed the minutes be accepted as a true and accurate record of the last meeting, seconded by Mrs Rush and carried by the Council.

**4. To discuss any matters from the minutes of November (not on the agenda).**

Mr James had submitted a precis of the facts of the meeting for the Church & Village magazine. The Clerk will do this in future and will keep the précis to no more than 400 words.

Mr James suspended the meeting for the Public Participation period.

**PUBLIC PARTICIPATION**

Cllr Kiddle-Morris delivered the following report:-

As a part of the Highways Improvement Works, N.C.C. is carrying out a review and an upgrade of road signs at low bridges, to prevent strikes on bridges and to ensure the safety of Highways users. The bridge n Beeston Road and Dereham Labe will have new signage.

Two bi-elections were held last November. The Watton seat was won by a Conservative Party member and South Smallburgh was won by a Lib. Dem. This result made a big difference to the number of seats on Committees. He gave a run down on who sits on the Sub Committees. At the AGM in May, the Chairmen of the Committees may change. The budget consultation for N.C.C. ended on 14<sup>th</sup> January. The Government recognises there is an ageing population so it has allowed County Council a 2% rise on council tax and it will be ring fenced for this area. There has been an increase in births, so in the future there will be a need for more schools. Until 2020 there will be a need for a council tax rise. Cllr Kiddle-Morris will investigate the street light situation. One has been removed altogether and tarmaced over and there is a damaged one at the Pub. He will try and hurry up the repairing to the damaged one and see if the one that has been completely removed, can in fact be put back.

Cllr Gould delivered the following report:-

She recommended the Parish Council have a good look at the Local Plan and perhaps have a meeting to discuss it. It would be a good idea to think about what the residents may want to have over the next 20 years. The Chairman advised that the Local Plan will be circulated and a meeting will be called if it was felt necessary. Land for play equipment was discussed and Kirkhams Meadow and Glebe Close

are now in private ownership. Funding for play equipment is available from Breckland and the Big Lottery but to buy a piece of land would not be possible. The Chairman thought it might be worth while putting an article in the village magazine, asking whether there is a piece of land available that someone might own, but is willing to donate.

Mr R Hurn and Mrs P Williams explained why they had to put in a new planning application. The property was originally built to house ageing parents but they died before the property was finished. So when it was finished, it was rented out and that has been the case for a few years. Breckland have informed them that they have to submit another planning application to take account of the change. The Clerk will request from Breckland a copy of a letter that is mentioned, but was not enclosed with the paper application and a copy of the 2006 application.

Mr James suspended the Public Participation period and resumed the Parish Council meeting.

**5. To receive an update regarding the Chairman having a key to the Village Hall**

The Chairman now has 2 sets of keys. It was decided that he would keep one set and the Clerk was given the other.

**6. To discuss Correspondence**

The following mail had been received:-

Copy of Clerks & Councils Direct

Email sent to the Clerk from Mr M Flynn regarding Mr Warnes lorries. The Clerk was asked to respond and to tell him that his concerns have been highlighted to Mr Warnes.

**7. To receive the Crime and Policing Report**

In November there was a crime of anti-social behaviour in Lime Tree Crescent. There were no crimes reported in December and January.

**8. To discuss any Planning Issues**

Mr & Mrs Saleemi, 16 Station Rd, proposed change of use from garage to form single dwelling, refusal of outline planning permission received.

3PL/2015/1492 Mrs J Lock, Greenbanks Hotel, proposed extensions and alterations (part retrospective) to form residential unit for caretaker, planning application received. The Parish Council recommends approval.

3PL/2015/1419/F Mr R Hurn and Mrs P Williams, Church Farm, Station Road, Gt Fransham, proposed conversion of redundant outbuilding to annexe to Church Farm, planning application received. Before making a decision the Parish Council wishes to see a copy of the covering letter, which was missing from the documents.

3PL/2014/0497/F Fransham Motor Co., erection of 4 dwellings. This application was discussed at the September 2014 meeting and was not supported by the Parish Council. The Clerk will be writing to Breckland Council stating the Parish Council's concern that their comments did not appear to be given the correct consideration.

**9. To discuss Highways Matters**

The street light issue has been resolved. There is a very loose drain cover on the A47, opposite the old school, on the near side of the road, on the way out of the village, heading towards Dereham. The Clerk will report the matter to Highways England.

**10. To discuss update regarding the refurbishment of the village sign**

Some members of the Parish Council thought it may have been refurbished, so the situation will be checked up on to make sure.

**11. To receive an update on the play park idea**

This was discussed under Public Participation.

**12. To discuss the A47 crossing**

The letter for Highways England will be brought to the next meeting.

**13. To authorize financial payments**

Mr Horsley proposed the following financial transactions be authorised for payment, seconded by Mrs Rush and carried:-

Clerk's net salary December – January £204.00    HMRC Tax December – January £51.00  
Sapid Designs invoice for £120.00 (2 years to 31<sup>st</sup> May 2016)

The Clerk was asked to contact Sapid Designs and obtain a quote for the price required for the next 2 year's work. Mrs Rush expressed an interest in being able to do some work on the website, so she will be passed Mr Blake's details. Mr Blake will be informed that he will receive some photos in the spring to be put on the Gallery section of the website.

It is now a legal requirement to offer the Clerk the opportunity to join a Pension Scheme. She informed the Parish Council that she had informed Mr Lewis, when he was Chairman, that she did not wish to join a scheme, so it is now minuted that she was offered the chance but has declined.

**14. To discuss renovation of the milestones**

This item will be deferred until the March meeting.

**15. To discuss Street Lighting – replacement lights**

This subject was discussed under item 9, Highways Matters.

**16. To discuss updating the website**

This was dealt with under item 13, Finance.

**17. To receive update on the Defibrillators situation**

Mrs Rush has now received permission to have one installed on the outside of the Village Hall building and the other one will be at the Canary & Linnet pub. The fact that these 2 defibrillators are going to be placed there will be put in the magazine and on the website. Posters will also be displayed.

**18. To discuss the information needed for Bus Shelters funding**

To enable the Parish Council to apply for funding for the bus shelters through Dudgeon, it was felt that attendance at the March meeting by Mr Nigel Tompkins would be helpful. He could advise the Parish Council on the best way to apply and what information was needed.

**19. To discuss the latest situation on faster Broadband service**

Faster Broadband is now in the village and the Chairman will email to the other Parish Councillors the address of the website for Fibre Optic Broadband.

**20. To discuss installing a litter/dog bin at the village hall**

Breckland have informed the Clerk that it will be acceptable to put a litter bin at the Village Hall to be used as a dog bin. The Parish Council had purchased a litter bin which had been placed at the bottle bank, when it was in place at Crown Lane. Mr Mallon thought it may have blown into the ditch. He will see if he can find it and the Clerk will ask Breckland if that one can be used at the Village Hall.

**21. To receive items for next agenda**

There were no specific items requested.

**22. To confirm date and time of meeting**

The date of the next Parish Council meeting will be Tuesday 15<sup>th</sup> March at 7.00 p.m.  
Mr James thanked everyone for attending. There being no other business to discuss, he declared the meeting closed at 8.42 p.m.

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Chairman Date